



PROOF OF DEPENDENT STATUS FOR BENEFIT PLANS

Acceptable documents proving dependent status include:

- a. For Spouse – Copy of marriage license or civil union license & social security card **PLUS**
- b. For Children/Adult Children – Copy of birth certificate, adoption agreement or placement for adoption, court custody or guardianship document, divorce decree or other court documents requiring you to provide medical coverage & social security card(s) **PLUS**
- c. For All Dependents (Spouse & Child/ren) – Copy of page showing current Federal 1040 Income Tax Return filing status of Married Filing Jointly or Separately &/or listing of claimed dependent(s). Confidential financial information can be redacted.

Proof of Dependent (Spouse & or Child/ren) documents must be uploaded into Workday by the last day of your Enrollment Period.

Documents needed only when adding new dependents (Spouse &/or Child/ren) your benefit plans.