



U2X Step-By-Step Enrolling Instructions for New Users

STEP 1

Visit benefits.ollies.us. NOTE: The enrollment site is designed to work with all browsers, however Chrome provides the best user experience.

Click on **Let's Go** to register your account.

Sign in to Get Started 🌐 Select Language

Important Note
As of 2/29/2024, we have moved to a new authentication process. If you have not already set up a new password, please use the link [here](#) to proceed, otherwise continue to fill out the form below.

Email Address

Keep me signed in

Next

[Unlock account?](#)

[Forgot your username?](#)

[Not registered? Let's Go](#)

We are here to help! Throughout the enrollment process our support staff is available to assist.

STEP 2

Enter **Confirm Your Identity** details and click **Continue to Registration**.

Registration

Confirm Your Identity

Enter Last 4 Digits of Social Security Number

Enter Date of Birth

Enter your ZIP code

Continue to Registration

Already have an Account? [Login Here!](#)

You will receive the confirmation message shown below. Enter a valid email-address then click **Submit** to receive a registration email.

Create Your Account

✔ We have located your records in our system. Please create your account below. ✕

Create Your Account

Email Address

Email Address

Confirm Email Address

Confirm Email Address

Submit

By creating an account, you agree to Conditions Of Use.

Already have an Account? [Login Here!](#)

STEP 3

Once submitted, this screen verifies your account was created and asks you to follow the instructions in the email sent to your email address to set up your credentials.

Registration

✔ Your account has been created. Log in below with your username and password. ✕

Your information has been verified.

You should soon receive an email to complete your account creation. Please follow the instructions in the email to set up your credentials. Once completed, go to the U2X login page and use your new credentials to log in.

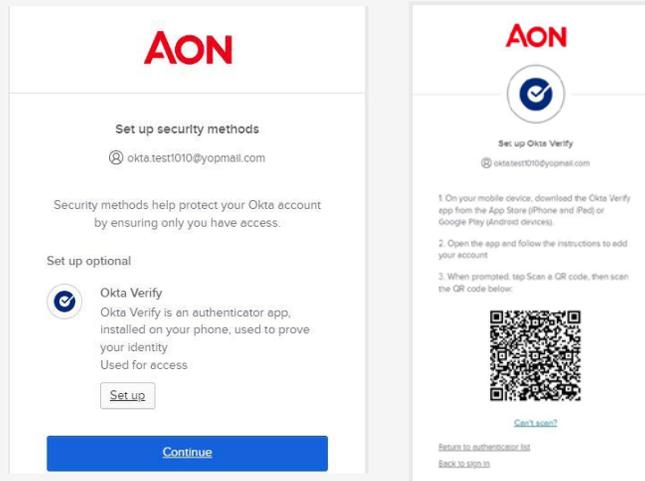
Login Here!

Already have an Account? [Login Here!](#)

By Okta Verify App:

Alternately, you can choose Okta Verify to set up the authenticator App on your phone.

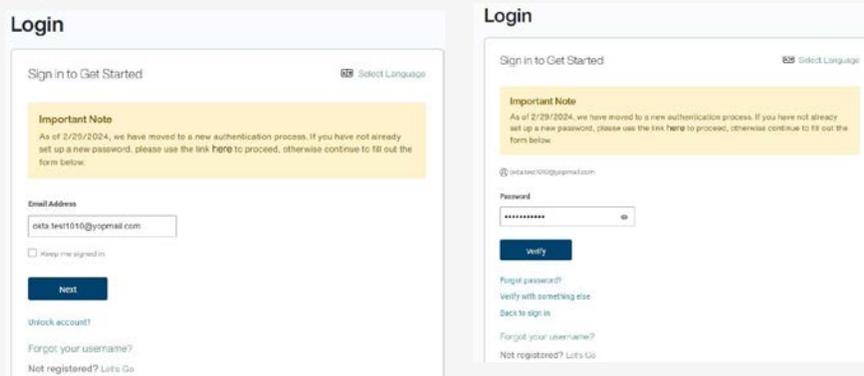
Click **Set Up** to download the Okta application using the QR code. Once the App is set up on your phone, you can authenticate through the App.



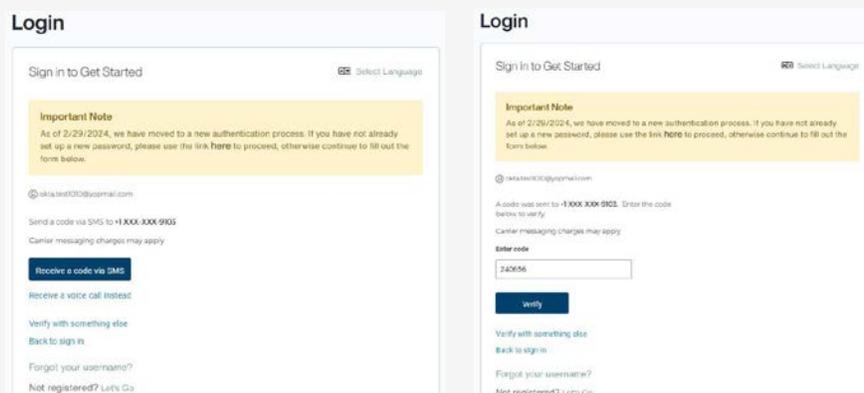
You will be redirected to the U2X self-service page after account creation.

STEP 5

Enter the email address used during Okta registration then click **Next**. You will enter the password created during Okta registration on the following screen.

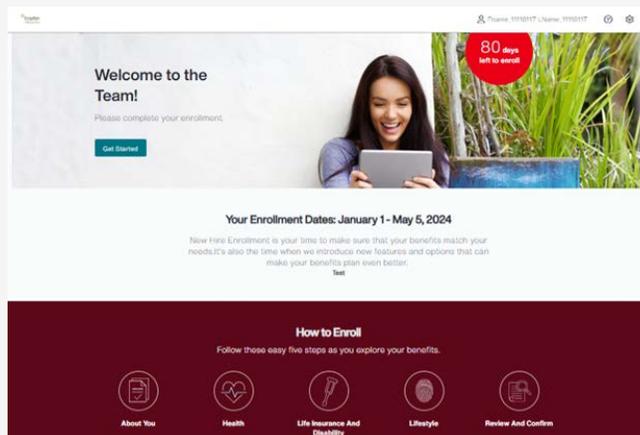


Your user authentication method will be prompted by displaying the the last four digits of the phone number entered during Okta set up. Click **Receive a code via SMS** and enter the code on the following screen, then click **Verify**.



STEP 6

You will now be directed to the U2X homepage.



1. Once in the system you will need to confirm the following information:
 - Personal information is correct on Personal page
 - Contact information is correct on Contact page
 - Verify dependent information if applicable

If your information is not correct, it **MUST/CAN ONLY** be changed via myollies portal. **Please note: If you are adding a dependent you must have their Social Security Number.**

2. Learn about your current benefits as you navigate through the enrollment pages and make your enrollment selections.
3. Need help choosing a medical plan? Click **HELP ME CHOOSE** during your enrollment and answer a few simple questions. Based on your responses, a customized rating for each medical option will be provided. The rating is based on your anticipated medical needs, how much you can afford to pay out-of-pocket for medical expenses, and your tolerance for financial risk.

To get the most accurate recommendation, gather the following information before you begin:

- A list of the medications you and your covered family members use (both the name of the medication and the dose)
- Approximate household income
- Approximate savings you have to cover out-of-pocket medical expenses

Rest assured the information you provide is completely safe and confidential. None of your responses are shared with anyone, including your employer or the medical plan, and nothing is stored in a database.



4. Once you have reviewed all plans and made selections, continue through the enrollment until you see your confirmation number – **YOUR ENROLLMENT IS NOT COMPLETE UNTIL YOU SEE THE CONFIRMATION NUMBER.**
NOTE: If you make any changes throughout the enrollment period, you must click **Submit** for your changes to be recorded.